

**Franklin Public Library  
Board of Trustees  
Personnel Committee Meeting Minutes  
Wednesday, November 16th, 2022  
Approved November 28, 2022**



I. Call to Order and Attendance: MI called meeting to order at 5:15. Roll call was taken. DW and JWK were in attendance.

II. Approval of Minutes:

- a. JWK moved to approve the minutes from the January 24, 2022 Personnel Committee meeting. MI seconded. Motion carried with DW abstaining.
- b. JWK moved to approve the minutes from the September 29<sup>th</sup>, 2022 Personnel Committee Meeting. DW seconded. Motion carried.

III. Business:

- a. Discussion of Library Director Evaluations
  - i. Personnel Committee entered closed session at 5:17pm by roll call approval pursuant to Wisconsin Statute Section 19:85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of Jennifer Loeffel over which the governmental body has jurisdiction or exercises responsibility. The committee then reconvened by roll call approval at 6:48pm into open session to continue the agenda and take action on topics discussed in closed session.
  - ii. Action: JWK moved to have MI prepare a summary of the Library Director's evaluations and goals for 2023 to present to the full Board of Trustees at the November 28th meeting. DW seconded. Motion carried.

IV. Future Meeting Date: Monday, November 28<sup>th</sup>, 5:30pm

V. Adjournment: JWK moved to adjourn the meeting at 6:52pm. MI seconded. Motion carried.